## MARTIN CITY COUNTY WATER DISTRICT BOARD OF DIRECTORS MEETING

June 16, 2016, LIETZ HALL, MARTIN CITY, MT **Minutes** 

The meeting was called to order at 7:02 p.m. Present: Board Members Greg Doggett, Gary Sahl, and Jim Zerbe; General Manager/Chief Operator Shane Pierson, and Clerk Victoria Zerbe.

## The Minutes for May 19, 2016 were approved by unanimous consent.

The bacteriological water test results for coliform taken on June 1, 2016 at Leitz Hall, by Shane Pierson, were satisfactory. Glacier Hills Circle Drive test June 2 was unsatisfactory. Glacier Hills' retest on June 6 was satisfactory. Shane conducted both tests.

For the Operator's Report, Shane Pierson reported that after 3 final inspections trips, Matt Guinard's new service was turned on. C.J. Furnia's meter pit needed 3/4" adapters for installation, which was completed but the customer's water line was not ready for service to be turned on. Shane has begun contacting customers for lead and copper testing in July. He will check with the DEQ on whether customers tested last time must be used again. Most hydrants are prepped and all will be painted next week. The General Manger completed a new service estimate for Florian Seeger at 84 Glacier Hills Center Drive. Even though the water tank was cleaned and inspected 5 years ago, it will not be cleaned this year because the inspection company reported that the tank was in good condition with only a small amount of silt found on its floor, and inspections every 10 years were sufficient. Shane was posting Kevin Davey, Account 55, for two months past due when he paid his bill. Meters will be read June 21.

Jim Zerbe questioned John Helton's May Operator Log entry about an abandoned 2" PVC line found at the new service installation for Carl Hansen. The old line didn't contain water so it isn't an issue. Under Work Order Log entries, gravel is still needed to fill the hole created for the curb stop leak repair near the storage unit belonging to Greg Jones. Shane reported that Tom Torpen would deliver the gravel this month. For WO #2016-4, Shane repaired Southfork's remote and post, which was damaged when a customer drove over it.

In review of the System Reports, water loss at 308,344 gallons was an improvement. The Board President had reviewed old System Reports and reported the District hasn't seen loss under 100,000 gallons since 2014. The Usage Report again depicted the high usage of Deerlick Saloon. The General Manager discussed the usage with the Deerlick's owner who attributed the usage to the saloon being considerably busier than the Southfork Inn. Shane had contacted several customers about their high usage after the meter readings last month, including Duane Bancroft, Account #32, who used 22,700 gallons and has a lawn hydrant. The customer did not respond to his phone message. GPI has made zero progress with its new connections. The Board reviewed the Adjustments Report, the Rate Code Report, the Usage and Loss Report, and the Comparison Report. The Comparison Report reflected not much difference in regards to water loss percentage between the 2 years.

After explaining the pros and cons of several water leak detection instruments, the Chief Operator gave a final recommendation to purchase the LD15 and acessories. The LD15 is

designed to detect the difference between ground water running by a pipe and a leak, and has specifications for hydrants, meters, and PVC. Shane explained that the company provides online training and has been very accommodating so far in regards to bids and answers. It was even suggested that the device and the Operator could be rented to neighboring water districts to recoup a portion of the purchase price of \$3,900 plus accessories. Greg made a motion to move forward on the purchase of the LD15 leak detection instrument and the necessary attachments. Gary seconded the motion and Jim approved.

The Clerk reviewed the District's financial statements for May 2016. Flathead County tax receipts totaled \$4,392.33 for County Tax Roll Fund 7273 and \$117.19 for the Capital Improvement Plan Fund 7274, contributing to the Profit and Loss statement of Net Income as \$1,244.70. The revised Disbursement Report for June 16 depicted the \$3,000 transfer from the Maintenance Fund to Checking to augment MCCWD's Closing Cash Balance for the month. The report also depicted a B & F Excavating payment of \$600, and a City of Columbia Falls payment of \$150, both of which have been added to the cost of Carl Hansen's new service installation. A motion to approve the Disbursement Report was made by Greg, seconded by Gary, and unanimously approved by the Board.

Six customers remain on the Past Due Report for May 15. The Clerk provided a list of 27 turned-off customers whose meters Shane will check during his meter reading rounds to ensure that no unauthorized water is being used.

Under Old Business, the Board President received a call from Tom Hoover concerning the outstanding issues in regards to the Water System Transfer and Reimbursement Agreement for Glacier Hills. Two corrections are needed; one to the warranty period date of April 2016, and the second to the correct date for the transfer clause. After the corrections are made and Bob Spoklie returns to town for his signature on the document, the Water System Transfer and Reimbursement Agreement will be signed by Greg. Shane will contact Grant Spoklie for the missing valve cap on the flush hydrant in the Glacier Hills Phase 3 water main extension. The Chief Operator will meet with Grant at his business if necessary to obtain the missing part.

The Clerk has contacted the Flathead County Election Department and is still waiting for the correct paperwork on the annexing of Gerald Rossbach's property, and Carl Hansen and Susan Robertson's property.

Also under Old Business, Greg has been in communication with A2Z Engineering on upgrading the 1 1/2" line currently serving Highway 2 East properties to a 4" line. Ownership of the southern-most part of the proposed replacement runs through Joe & Star Herzog's property which will have to be addressed. The engineering firm provided a draft planset showing the main replacement and construction details; the bid booklet encompassing the bidding documents, contract and specifications with the contractor; and the project report required by MDEQ to show that the water system is capable of supplying water to the main extension / replacement.

MCCWD received an offer for \$15,900 cash with the only contingency being clear title for the District's property on 7<sup>th</sup> St. and Central Ave. The lot was listed at \$22,000. After the Clerk polled the Directors on their voting preference, Greg counter-offered with \$17,500, which was

rejected. The Board decided to keep the property listed and not to accept the \$15,900 offer.

No activity has been made on possible solutions to the cost of fire hydrant repairs in response to Martin City Rural Volunteer Fire Department Board's letter.

No New Business was discussed.

The next meeting was rescheduled for Thursday, July 14, 2016 at 7:00 p.m. As there were no other items to discuss, Jim made a motion at 7:56 p.m. to adjourn, and Gary seconded it; all agreed.

Respectfully submitted,

Victoria Zerbe